



October 1, 2009

MEMORANDUM

TO: Dick Oshlo, Interim Director
Department of Management

Michael E. Marshall
Secretary of the Senate

Mark Brandsgard
Chief Clerk of the House

Glen Dickinson, Director
Legislative Services Agency

FR: Mark Johnson, Deputy Director
Department of Administrative Services

RE: Internal Service Funds Report

Attached please find the DAS Internal Service Funds Report as required by Iowa Code Section 8A.123, subsection 5. The attached report includes the total receipts and total expenses for FY 2008-2009 for each Internal Service Fund, as well as a description of the use of each fund.

If you have any questions regarding the attached information, please contact me:
mark.johnson@iowa.gov , 281-4742 or 554-2787.

cc: Ray Walton
Joel Lunde
Pat Mullenbach
Tim Brand
Julie Sterk
Bobby Bailey

**Department of Administrative Services
Internal Service Fund Report
Iowa Code Section 8A.123, subsection 5
FY 2009**

Fund #	Fund Name	Notes	FY09 Receipts	FY09 Expenses	Use of Fund
008	Iowa Management Training System		849,566	1,084,645	To account for receipts and expenses associated with administering Enterprise Training needs and operational costs associated with meeting those needs.
123	IT Operations Revolving		36,765,657	36,473,081	To account for receipts and expenses associated with administering Enterprise IT needs and operational costs associated with meeting those needs.
658	I3 Fund		4,810,029	4,881,924	To account for receipts and expenses associated with administering Enterprise I3 needs and operational costs associated with meeting those needs.
659	eDAS Clearing Account		20,019	1,367	To account for receipts and expenses in the eDAS clearing account.
660	Centralized Purchasing Administration	(1)	4,472,474	4,639,631	To account for receipts and expenses associated with the management and administration of state-wide purchasing, including Strategic Sourcing and Flood Relief.
661	Surplus Property		7,087	665	To account for the receipts and expenses related to the sale of State Surplus Property, including the return of net resources to the General Fund on a quarterly basis.
662	Vehicle Dispatcher Revolving		9,144,664	9,117,560	To account for the receipts and expenses associated with fleet administration, fuel and maintenance, and State repair facility.
663	Depreciation Revolving		12,819,902	13,008,133	To account for receipts and expenses associated with Enterprise replacement and disposal of vehicles.
664	Motor Pool Revolving		1,830,651	1,611,460	To account for receipts and expenses associated with providing short-term travel needs to state agencies and/or providing long-term leases on vehicles for the Enterprise.
665	Risk Management - Vehicle Dispatch		1,201,816	1,334,365	To account for receipts and expenses associated with Enterprise claims related to vehicle accidents.
670	Mail Services Revolving	(1)	490,375	673,400	To account for receipts and expenses associated with administering Enterprise postage and mailing needs and operational costs associated with meeting those needs.
672	Human Resources Revolving	(1)	6,303,213	6,058,709	To account for receipts and expenses associated with administering Enterprise personnel service needs and operational costs associated with meeting those needs.
674	Facility & Support Revolving	(1)	8,478,069	8,600,721	To account for receipts and expenses associated with administering Enterprise facility maintenance needs and operational costs associated with meeting those needs.
685	Workers' Compensation		22,116,042	24,691,711	To account for receipts and expenses associated with worker's compensation claims.
688	Postage		5,428,761	5,363,635	To account for receipts and expenses associated with Enterprise purchases of postage.

FOOTNOTES:

(1) Funds 0660, 0670, 0672, and 0674 have a repayment of the working capital included in their total expenses, class 407, Intra-State Transfers.

Balance Brought Forward amounts that are applicable to these funds were not included.

Source of financial information - I3 reports FMR331C - FY09 Period 15.